

# Controlled Substance Ordering System (CSOS)

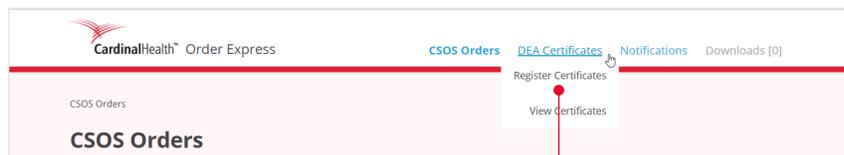


Controlled Substance Ordering System, also known as CSOS, uses the latest technologies to provide you with an industry leading experience for ordering controlled substances (C2) through Order Express.

It does not require any software installation on your computer because it is built entirely online within Order Express, making your CSOS process more streamlined and efficient.

- Online **C2 Product Receiving** is done directly against the **E222**.
- Retention of the receiving data by Cardinal Health for a period of **five years**.
- Online **Signing Certificate Management** within Order Express adds ease to your ordering.

## Prerequisite overview



### Register DEA Certificates

To use the CSOS functionality, you will need to register your DEA certificate.

**Note:** The Axway CSOS system has been certified by an independent third-party audit as required by 21 CFR 1311.55(d). The audit, the scope of which included a review of Signer Private Key Storage and Access, was conducted by the Drummond Group, and the Certificate of Compliance can be found on the Order Express Help page.

- Click the CSOS Administration link found within the Quick Links section of the Order Express homepage.
- Access the Register Certificates page via the DEA Certificates Header.



## Prerequisite overview (continued)

Order Express CSOS Orders DEA Certificates Notifications Downloads [0]

DEA Certificates > Register Certificates

### Register Certificates

Register DEA certificate.

\* DEA #

\* Certificate File    
Upload your DEA Certificate in .pfx or .p12 file format. [Click here](#) for upload instructions.

\* DEA Provided Sign-in Password    
Enter the signing password provided by DEA with your Certificate. This is not your private key (PKI) information. For questions regarding your certificate password, please contact DEA Help Desk at 1-877-DEA-ECOM (1-877-332-3266).

Create CSOS Sign-in Password    
If you prefer to create a CSOS Order Express signing password in lieu of using the DEA password, enter it here. Otherwise key in the DEA provided password.

Confirm CSOS Sign-in Password

### There are four steps in the certificate registration process:

1. Enter the DEA number associated with the CSOS ordering account. Cardinal Health CSOS will automatically link your Cardinal Health account number to the proper DEA number as you complete your registration. Please note, the following criteria must be successfully met:
  - The DEA number typed in must match a DEA number associated with a Cardinal Health account.
  - The DEA number must match the DEA number associated with the DEA-issued signing certificate (\*.PFX file).
2. Locate your DEA-issued signing certificate so that it may be uploaded at the end of the enrollment process. Instructions on how to upload are available via the Click here link.
3. Enter the password that you currently use with your DEA-issued signing certificate (\*.PFX file). This is the only time Cardinal Health will ask you for this password. This particular password will be used automatically by Cardinal Health to validate the signing certificate with the DEA when placing an electronic C2 order.
4. Create and confirm your password that is used to sign your C2 orders. This will be the password that Cardinal Health CSOS requires in the final step of the ordering process.



### Helpful tip:

The registration process is also the process to reset your CSOS signing password.

If you forget your password, for increased security, you must re-register your signing certificate and create a new password. Cardinal Health does not have the ability to retrieve the old password.

# Controlled Substance Ordering System (CSOS)

## » Notifications

CardinalHealth® Order Express

CSOS Orders DEA Certificates Notifications Downloads [0]

Notifications

Choose what notifications you want to receive.

\* Email  
Please provide the email you would like to receive your notifications.

pharmacy@cardinalhealth.com

DEA Certificate Expiration - Receive an email 90, 60, 30, 15, and 7 days prior to the expiration of your DEA Certificate

CSOS Order Receiving - Receive an email 24 hours after order has shipped if order status is "Not Received"

Save

The Notifications page can be accessed via the header.

For email notifications, user can enter up to three email addresses separated by comma (no extra spaces).

Users can choose to receive the following notifications:

- **DEA Certification Expiration:** Receive an email 90, 60, 30, 15 and 7 days prior to expiration of your DEA Certificate.
- **CSOS Order Receiving:** Receive an email 24 hours after order has shipped if order status is "Not Received".

## » Submit CSOS Order

Paper Based  
 CSOS

Check Availability Delete Order Analyze Order Submit Order

Verify Order Information

Account Information:  
Account: MY PHARMACY  
Ship to: MY PHARMACY  
111 MAIN STREET  
HOMETOWN, USA 12345

Order Information:  
Ordering Method: CSOS  
DEA Registration No: AA0123456  
Unique Tracking Number:  
Unique Tracking Number: 20X DP4787

Disclaimer: The default Unique Tracking Number provided here is for convenience only. Cardinal Health makes no claims to its validity and is not responsible for providing numbers meeting the DEA requirements. It is the responsibility of the buyer to provide a number that is both unique and in sequence with respect to all CSOS orders sent by the buyer to all their suppliers. Please see the DEA regulations for CSOS orders for the rules regarding Unique Tracking Numbers.  
Electronic signature is required before the next distribution center cutoff time.

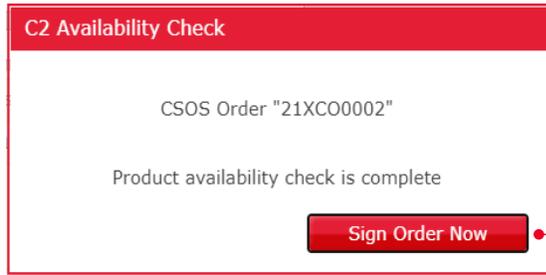
Cancel Submit

Use Order Express to check product availability and use the Analyze Order feature to review your order for Alternatives and Substitutes.

- Within the Shopping Cart on your C2 order, select the Electronic (CSOS) option and then click the Submit Order button.
- When you submit the order from the Shopping Cart, the Verify Order Information pop-up message displays, and you are prompted to enter the Unique Tracking Number (UTN). For Specialty C2 products, the Distribution Center address will reflect the SPD facility in La Vergne, Tennessee.
- Validate the information in the Verify Order Information pop-up message and then click the Submit button.

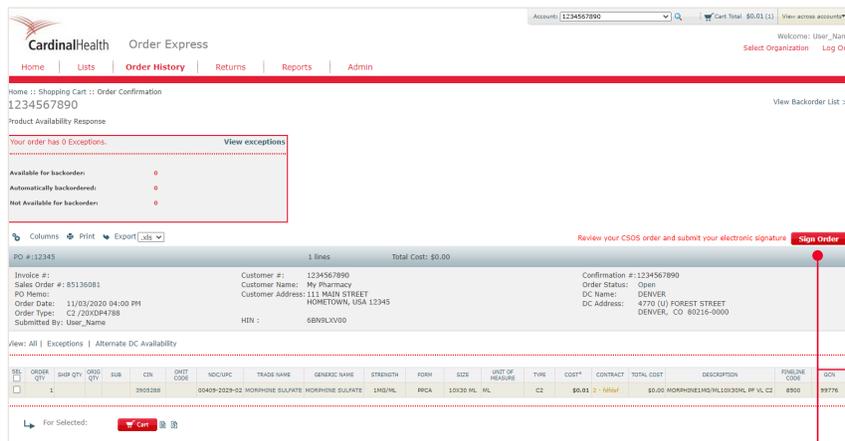
# Controlled Substance Ordering System (CSOS)

## » Sign your CSOS order



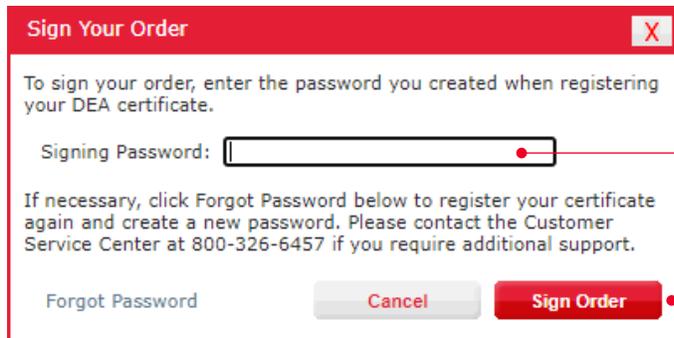
Once the CSOS order has been submitted, the C2 Availability Check pop-up appears. The system then confirms the quantity of the C2 product that is available for the order.

- When the available quantity is confirmed, you will be prompted to click the Sign Order Now button if you are authorized to sign C2 orders. If you are ordering the C2 products and another person is authorized to sign C2 order, the system will prompt you to click the Sign Order Later button.



- When you click the Sign Order Now button, you will be taken to the Product Availability Response page. The Product Availability Response page allows you to review your order, place exceptions on backorder, and sign your CSOS order.

- Enter your signing password and click the Sign Order button.
- You may also sign your order later by clicking the CSOS Action Required link within the Alerts and Messages of Order Express or by navigating to the Order Confirmation page via Order History.



Once you have signed your C2 order, this completes the CSOS ordering process.



### Helpful tip:

If you have not yet registered your DEA certificate and you select the **Electronic CSOS** option, you will be prompted to register your DEA certificate. Simply click the **Continue** button and follow the steps outlined above in the **Register DEA Certificates** section of this document.

# Controlled Substance Ordering System (CSOS)



## Accessing the CSOS orders

CardinalHealth Order Express

Home > Order History

### Order History

Confirmed Sales Orders [Refresh](#) [View Invoices](#)

SALES ORDER #	ORDER CONFIRMATION #
No orders found.	

Acknowledged Drop Ship Orders  
The Drop Ship orders displayed below have been acknowledged.

View Drop Ship Orders from the last... 31

SALES ORDER #	ORDER CONFIRMATION #
---------------	----------------------

Quick Links

- OE NextGen Experience
- Help
- Pharmacy Solutions Enrollment
- Order Express Video Training
- Export Data
- Order Express Survey
- CSOS Administration
- Download JCE Files
- Download Java
- Item Usage Form
- Online Recall Notification
- Total Mobile Solutions
- Specialty Distribution
- License Verification Portal
- Flu Care Portal

There are multiple ways to access CSOS orders from Order Express.

- You can navigate to the Order History page in Order Express and click the Manage E222 & CSOS Orders link to view a summary of CSOS orders.
- You can also access the CSOS Orders page through Quick Links on the Order Express homepage by clicking CSOS Administration and navigating to the CSOS Orders tab on the header.



## Receiving CSOS products

CardinalHealth Order Express

CSOS Orders

Date Range: 04/22/2023 - 07/21/2023 [Update Range](#) [Download All e222s in Date Range](#)

You can edit specific aspects of the e222 form within 60 days from the order date, including the received quantity, date received, and notes field. CSOS orders can be viewed and printed from the last 5 years. Default view is 90 days.

Order Status	UTN	PO #	DEA #	PO Date/Time	Last Modified By
Not Received	<a href="#">23XCJ3303</a>	OE_CL_QC	BV4990442	07/18/2023 9:37:00 PM	
Not Received	<a href="#">23XCJ3302</a>	OE_CL_QC	BV4990442	07/18/2023 9:29:03 PM	
Not Received	<a href="#">23XCJ3298</a>	OE_CL_QC	BV4990442	07/18/2023 9:21:00 PM	
Not Received	<a href="#">23XCJ3297</a>	OE_CL_QC	BV4990442	07/18/2023 9:11:04 PM	
Not Received	<a href="#">23XCJ3268</a>	OE_CL_QC	BV4990442	07/18/2023 2:10:03 AM	
Not Received	<a href="#">23XCJ3265</a>	OE_CL_QC	BV4990442	07/18/2023 2:09:00 AM	
Not Received	<a href="#">23XCJ3211</a>	OE_CL_QC	BV4990442	07/16/2023 10:08:01 PM	

You can maintain your CSOS receiving list online for up to five years and access it through Order Express.

When an order has shipped, the Cardinal Health system automatically populates the Date Received and Received Quantity fields. When you are on the e222 page, you can receive those orders and edit the required data fields. You can view and print your CSOS receiving list online for up to five years and access it through Order Express. When an order has shipped, the Cardinal Health system automatically populates the Date Received and Received Quantity fields. CSOS orders placed using an e222 cannot be modified once executed. Certain aspects of the e222 form can be edited (received qty, date received, and notes fields) for up to 60 days for products that may be on backorder.

1. Click on the blue UTN link on the CSOS Orders page of the order you would like to receive.

# Controlled Substance Ordering System (CSOS)



## Receiving CSOS products (continued)

Download XLS

UTN 23XCJ2510 - DEAR AA0123456

To: CardinalHealth-CM1110-DALLAS, 851 HENRIETTA CREEK RD, ROANOKE, TX, 76262-6309

Name Of Registrant: MY PHARMACY, UNIV 111 MAIN STREET, HOMETOWN, USA 12345

Supplier DEA Registration #: AA0123456

Buyer DEA Registration #: AA0123456

Order Purchase Date: 04/28/2023

Purchase Order #: 5038793

**Executed e222 CSOS orders cannot be altered. If an e222 form is older than 60 days, the received qty, date received, and notes field cannot be modified.**

Please check the Date Received as it might default to the Order Date or the Invoice Date depending on what time of day you place your order

Line #	Order Qty	Shipped Qty	Received Qty	CIN	NDC	Trade Name	Strength	Form	Size	Type	Date Received	Last Updated By	Notes
10	1	0	0	3028208	00406-0125-05	HYDROCODONE/ACETAMINOPHEN	10-325MG	TABS	1X200 EA	C2	mm/dd/yyyy		
20	1	0	0	0208475	00228-4270-11	MORPHINE SULFATE	15MG	TABS	1X100 EA	C2	mm/dd/yyyy		
30	1	0	0	0134861	00054-0517-41	MORPHINE SULFATE	20MG/ML	CONC	1X15 ML	C2	mm/dd/yyyy		

2. You will be navigated to the e222 page. Update the Received QTY column to reflect the actual quantity received for each product.

3. If you received a quantity of 0, you are able to acknowledge and receive the product and order.

**Note:** If there is any deviation in the Received QTY column from the Shipped QTY column, a comment for DEA auditing purposes is recommended.

Please comment any discrepancies within the Notes column. Click the Notes icon to open and enter your notes. If you attempt to put a larger received quantity than the shipped quantity, you will see an error message requesting you to contact Customer Service.

ration #: AA0123456

Order #: 10SEPTSTORDER4

notes field cannot be modified for your order

Enter notes here

Size	Type	Date	Notes
1X20 ML	C2	09/10/2020	
1X100 EA	C2	09/10/2020	
1X100 EA	C2	09/10/2020	

Maximum 1000 characters

4. Click on the Notes icon to enter your backorder and other comments.

5. If you happen to receive an overage, contact Customer Service. You may be able to keep the product; however, a new UTN will be needed for the extra product.

Please acknowledge changes before saving

By checking the box the status of the order will be changed to Received and you acknowledge that all information and modifications you made reflect actual controlled substance shipment, and other information as necessary.

Save Discard

6. Once you have reviewed the e222 page and/or made edits, check the checkbox in the lower left to acknowledge that the information in the e222. This acknowledgment enables the Save button. Clicking on the Save button marks the order as received. If you would like to discard any changes made, click the Discard button.

View order edit history

By checking the box the status of the order will be changed to Received and you acknowledge that all information and modifications you made reflect actual controlled substance shipment, and other information as necessary.

Save Discard

7. Click the View Order Edit History link to view all changes made to the e222 form.



### Helpful tip:

You can enter and save **Notes** without receiving the order or without acknowledging the order.

# Controlled Substance Ordering System (CSOS)



## Receiving CSOS products (continued)

CSOS Orders > Order UTN 23XCJ2510 Print e222 form

**e222**  
View, edit, print and download the e222.

**Download** File

**UTN 23XCJ2510 - DEA# AA0123456**

**To:** CardinalHealth-CAH 110 -DALLAS  
851 HENRIETTA CREEK RD.  
ROANOKE, TX, 76262-6309

**Name Of Registrant:** MY PHARMACY  
UNIV 111 MAIN STREET  
HOMETOWN, USA 12345

**Supplier DEA Registration #:** AA0123456

**Buyer DEA Registration #:** AA0123456

**Order Purchase Date:** 04/28/2023

**Purchase Order #:** 5038793

⚠ Executed e222 CSOS orders cannot be altered. If an e222 form is older than 60 days, the received qty, date received, and notes field cannot be modified.  
\* Please check the Date Received as it might default to the Order Date or the Invoice Date depending on what time of day you place your order

Line #	Order Qty	Ship Qty	Received Qty	CIN	NDC	Trade Name	Strength	Form	Size	Type	Date Received	Last Updated By	Notes
10	1	0		5026208	06406-0125-05	HYDROCODONE/ACETAMINOPHEN	10-325MG	TABS	1X200 EA	C2	mm/dd/yyyy		
20	1	0		5208475	00228-4270-11	MORPHINE SULFATE	15MG	TABS	1X100 EA	C2	mm/dd/yyyy		
30	1	0		5134861	00054-0517-41	MORPHINE SULFATE	20MG/ML	CONC	1X15 ML	C2	mm/dd/yyyy		

8. The link takes you to the Order Edit History page. The history is ordered by line number first in ascending order, and then date modified in descending order. To view notes, hover over the Notes  icon.



## CSOS Orders page

### CSOS enhanced user experience

Now that we have covered the basic workflow, let's dive into the details of the Cardinal Health CSOS application that allow for an enhanced and efficient experience that saves you time.

CardinalHealth™ Order Express CSOS Orders DEA Certificates Notifications Downloads (0) Welcome: User\_Name 1234567890

CSOS Orders Print table view

**CSOS Orders**

Date Range: 04/22/2023 - 07/21/2023 Update Range Batch Download Download All e222s in Date Range Search PO #, DEA #, UTN

You can edit specific aspects of the e222 form within 60 days from the order date, including the received quantity, date received, and notes field. CSOS orders can be viewed and printed from the last 5 years. Default view is 90 days.

**Download** Select Orders for immediate download

<input type="checkbox"/>	Order Status	UTN	PO #	DEA #	PO Date/Time	Last Modified By
<input type="checkbox"/>	Not Received	<a href="#">23XCJ3303</a>	OE_CI_QC	BV4990442	07/18/2023 9:37:00 PM	
<input type="checkbox"/>	Not Received	<a href="#">23XCJ3302</a>	OE_CI_QC	BV4990442	07/18/2023 9:29:03 PM	
<input type="checkbox"/>	Not Received	<a href="#">23XCJ3298</a>	OE_CI_QC	BV4990442	07/18/2023 9:21:00 PM	
<input type="checkbox"/>	Not Received	<a href="#">23XCJ3297</a>	OE_CI_QC	BV4990442	07/18/2023 9:11:04 PM	
<input type="checkbox"/>	Not Received	<a href="#">23XCJ3268</a>	OE_CI_QC	BV4990442	07/18/2023 2:10:03 AM	
<input type="checkbox"/>	Not Received	<a href="#">23XCJ3265</a>	OE_CI_QC	BV4990442	07/18/2023 2:09:00 AM	
<input type="checkbox"/>	Not Received	<a href="#">23XCJ3211</a>	OE_CI_QC	BV4990442	07/16/2023 10:08:01 PM	

### Features accessible on the CSOS Orders page:

- Search for orders by Date Range: Default is past 90 days. Any order created in the last five years of the specific Ship-to account can be viewed. Enter desired date range in the date field and click the Update Range button.
- Search for orders by PO#, DEA#, or UTN and click the Refresh button to update results.
- Download multiple selected e222s.
- Batch Download all e222s in Date Range.
- Show the list of CSOS orders, default sorted by date created with the most recent orders at the top.
- The generated PDF file is available for download for 30 days on the Downloads header menu option.

You have the option download multiple selected e222s, or batch download all e222s in a select date range.

Download multiple selected e222s.

Click the **UTN** link to navigate to the **e222** page for that order.

View and sort by:

- Order Status (either Received or Not Received)
- UTN
- PO Number
- DEA Number
- PO Order date and time
- Person who last modified the order

# Controlled Substance Ordering System (CSOS)

## » Download e222

CardinalHealth™ Order Express

CSOS Orders

### CSOS Orders

Date Range

07/23/2020 - 10/21/2020 **Update Range**

You can edit specific aspects of the e222 form **within 60 days from the order date**. Default view is 90 days.

**Download** xls ^

xls

csv

pdf

<input type="checkbox"/>	Order Status	UTN	
<input checked="" type="checkbox"/>	Received	20XAB4421	
<input type="checkbox"/>	Not Received	20XAB4419	
<input type="checkbox"/>	Received	20XAB4411	

- You can select one or more check box on the list of orders to download.
- Once you select a check box, the Download button is enabled, and you can choose the format to download the file (PDF, XLS or CSV).

## » Batch Download e222

CSOS Orders DEA Certificates Notifications Downloads [0]

Batch Download

**Download All e222s in Date Range**

- If you want to download all the e222s in a selected date range (could be multiple pages), then click the Batch Download button at the top of the CSOS Orders page.
- Once the Batch Download option generates the PDF file, you can download. (Can take up to 24-48 hours).
- The generated PDF file is available for download for 30 days on the Downloads header menu option.

# Controlled Substance Ordering System (CSOS)



## e222 page

UTN 20XAB4317 - DEA# AA0123456

To: CardinalHealth-DENVER, 4770 (J) FOREST STREET, DENVER, CO. 80216-0000

Name Of Registrant: MY PHARMACY UNIV 111 MAIN STREET HOMETOWN, USA 12345

Supplier DEA Registration #: AA0123456

Buyer DEA Registration #: AA0123456

Order Purchase Date: 09/10/2020

Purchase Order #: 10SEPTSTORDER4

**⚠ Executed e222 CSOS orders cannot be altered. If an e222 form is older than 60 days, the received qty, date received, and notes field cannot be modified.**  
 \* Please check the Date Received as it might default to the Order Date or the Invoice Date depending on what time of day you place your order

<input type="checkbox"/>	Line #	Order Qty	Ship Qty	Received Qty	CIN	NDC	Trade Name	Strength	Form	Size	Type	Date Received	Last Updated By	Notes				
<input checked="" type="checkbox"/>	1	7	7	<input type="text" value="6"/>	3573164	60977-0114-01	INFUMORPH	10MG/ML	AMPS	1X20 ML	C2	09/11/2020	User_Name					
<input type="checkbox"/>	2	7	7	<input type="text" value="0"/>	4150207	60793-0603-01	AVINZA	45MG	CA	<input checked="" type="checkbox"/>	Apply this date to all selected fields							
<input checked="" type="checkbox"/>	3	7	7	<input type="text" value="1"/>	4250536	46987-0323-11	KADIAN	50MG	CA	September 2020				User_Name				
<input checked="" type="checkbox"/>	4	7	0	<input type="text" value="0"/>	4921151	00832-0229-00	MORPHINE SULFATE	60MG	CA	30	31	1	2	3	4	5	User_Name	
<input type="checkbox"/>	5	7	0	<input type="text" value="0"/>	4954921	00228-3091-11	MORPHINE SULFATE	60MG	CA	6	7	8	9	10	11	12	User_Name	
<input type="checkbox"/>	6	7	0	<input type="text" value="0"/>	4954954	00228-3116-11	MORPHINE SULFATE	45MG	CA	13	14	15	16	17	18	19	User_Name	
<input type="checkbox"/>	7	7	0	<input type="text" value="0"/>	5049861	60793-0430-20	EMBEDA	20-0.8MG	CA	4	5	6	7	8	9	10	User_Name	

7 # of Lines Completed

Features that allow for an efficient receiving process include:

- Option to apply date to multiple fields
- Download of a single e222
- Option to add Notes without receiving order
- Backorders

To apply the same date to multiple lines, the user can select the check box at the beginning of each line number desired, then choose a date and select the "Apply this date to all selected fields" option.

CardinalHealth Order Express CSOS Order

**e222**

View, edit, print and download the e222.

Download

xls

csv

pdf

UTN 20XAB4317 - DEA# AA0123456

To: CardinalHealth-DENVER, 4770 (J) FOREST STREET, DENVER, CO. 80216-0000

Supplier DEA Registration #: AA0123456

Order Purchase Date: 09/10/2020

**⚠ Executed e222 CSOS orders cannot be altered. If an e222 form is older than 60 days, the received qty, date received, and notes field cannot be modified.**  
 \* Please check the Date Received as it might default to the Order Date or the Invoice Date depending on what time of day you place your order

<input type="checkbox"/>	Line #	Order Qty	Ship Qty	Received Qty	CIN	NDC
<input type="checkbox"/>	1	7	7	<input type="text" value="6"/>	3573164	60977-0114-01

Order #: AA0123456

Order #: 10SEPTSTORDER4

**notes field cannot be modified**

your order

Enter notes here

Size	Type	Date	Notes
1X20 ML	C2	09/10/2020	
1X100 EA	C2	09/10/2020	
1X100 EA	C2	09/10/2020	User_Name

Maximum 1000 characters

The Download button is enabled, and you can choose the format to download the single e222 file (PDF, XLS or CSV).

Notes can be viewed/edited by clicking the Notes icon. User can enter up to 1000 characters for the note. The icon closes the window.



## Backorders

<input type="checkbox"/>	Line #	Order Qty	Ship Qty	Received Qty	CIN	NDC	Trade Name	Strength	Form	Size	Type	Date Received	Last Updated By	Notes
<input type="checkbox"/>	1	7	7	<input type="text" value="6"/>	3573164	60977-0114-01	INFUMORPH	10MG/ML	AMPS	1X20 ML	C2	09/10/2020	User_Name	
<input type="checkbox"/>	2	7	7	<input type="text" value="0"/>	4150207	60793-0603-01	AVINZA	45MG	CAPS	1X100 EA	C2	09/10/2020	User_Name	
<input type="checkbox"/>	3	7	7	<input type="text" value="1"/>	4250536	46987-0323-11	KADIAN	50MG	CAPS	1X100 EA	C2	09/10/2020	User_Name	
<input type="checkbox"/>	4	7	0	<input type="text" value="0"/>	4921151	00832-0229-00	MORPHINE SULFATE	60MG	CAPS	1X100 EA	C2	09/10/2020	User_Name	
<input type="checkbox"/>	5	7	0	<input type="text" value="0"/>	4954921	00228-3091-11	MORPHINE SULFATE	60MG	CAPS	1X100 EA	C2	09/10/2020	User_Name	
<input type="checkbox"/>	6	7	0	<input type="text" value="0"/>	4954954	00228-3116-11	MORPHINE SULFATE	45MG	CAPS	1X100 EA	C2	mm/dd/yyyy	User_Name	
<input type="checkbox"/>	7	7	0	<input type="text" value="0"/>	5049861	60793-0430-20	EMBEDA	20-0.8MG	CAPS	1X30 EA	C2	09/10/2020	User_Name	

If you are enabled for backorders, you are able to view and receive backorders:

- Full backorders populate on the same line
- Partial backorders populate on multiple lines

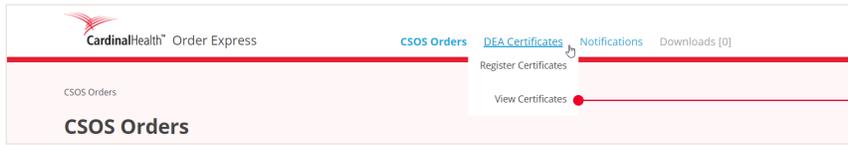


Helpful tip:

Add a Note in the **Notes** column for the item that is backordered.

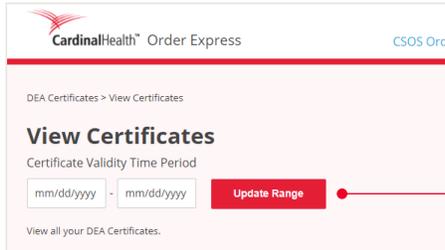
# Controlled Substance Ordering System (CSOS)

## View Certificates page



You are able to view all certificates that you have registered.

You can access the View Certificates page from the DEA Certificates header drop-down.



- Certificates can be searched by Certificate Validity Time Period. All certificates are shown by default; however, you can choose the Certificate Validity Time Period you want to filter.

- You can also search the list of certificates by DEA Number or Certificate Serial Number.

Name of Registrant	DEA #	Serial #	Valid From	Expires	User ID
Sandra Buyer	AA0123456	4d0d5846	02/12/2019	07/21/2020	User_Name
Sandra Buyer	AA0123456	4d0d5847	02/12/2019	07/19/2020	User_Name

- The Reset button resets the search and restores the normal view.

- You can choose your preference to view either 20, 50 or 100 Certificates Per Page. If there is more than one page, you can navigate to the page by choosing the page number or clicking the Previous/ Next button.

Certificate Details	
DEA #	AA0123456
Valid From	02/12/2019
Expires	07/21/2020
Serial #	4d0d5846
Name of Registrant	Sandra Buyer
Registrant Email	pharmacy@cardinalhe
Certificate ID	12345
User ID	User_Name

- You can view the certificate details by clicking the DEA Number link.



**NOTE:** Displayed prices, names and accounts in the document are for training purposes only.

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Cardinal Health  
7000 Cardinal Place  
Dublin, Ohio 43017