**Finalized Project Concept Information – Due January 10, 2025**

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| **Project Overview[[1]](#footnote-2)** | | | |
| *Project Title* | |  | |
| *Sponsor* | |  | |
| *Requested Funding Amount* | |  | |
| **Point of Contact** | | | |
| *Name* | |  | |
| *Agency/Organization* | |  | |
| *Position Title* | |  | |
| *Phone Number* | |  | |
| *Email Address* | |  | |
| **Project Details** | | | |
| *Is this project new or ongoing?* | ☐ *New* | | ☐ *Ongoing* |
| *Describe what the project will achieve and how it will be achieved.* |  | | |
| *If applicable, describe the project’s historical background (e.g., previous funding received; revisiting previously developed capability).* |  | | |
| *What are the current capabilities and gaps this project addresses in the Region?*  *Reference the NVERS Casebook and HSEC Regional Guidance, as applicable.* |  | | |
| *What is the impact of this project on regional capability?* |  | | |
| *Does this project link to a known / emerging risk with a nexus to terrorism? If so, describe it.* |  | | |

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| **Preliminary Budget Narrative** |
| *Please provide a preliminary description of how funds for this project would be spent, including estimated costs for each component of the project. Do not include M&A or Indirect; these costs will be calculated by NVERS staff.* |
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| **Sustainment and Maintenance** |
| *Please explain the plan and any considerations for sustaining and maintaining this project, if applicable. What additional phases or continuations will be necessary for this project in the future?* *Have regional bodies considered and/or drafted an agreement to maintain equipment/plan/training/capability monetarily once the initial project has been completed?* |
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| **Continuation/Sustainment Projects – Prior Progress** |
| *For continuation or sustainment initiatives seeking FY25 funding, please describe progress toward meeting the objectives, deliverables, and intended outcomes of previous grant awards. Write “N/A” if proposal is a new initiative.* |
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| **Scalability** |
| *If only a portion of funding is available, how can this project be scaled to achieve the same results?* |
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| **Resource Sharing & Vetted Regionalism** |
| *Describe how this project has a credible plan to share resources and/or capabilities across jurisdictions and disciplines. Which regional partners have vetted and endorsed this project? What entities are included in the project scope? Attach letters of support or other documentation, as appropriate.* |
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| **Metrics** |
| *Describe how this project intends to buy down regional risk. List meaningful metrics for measuring the project’s success.* |
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| **Deliverables, Typing, and Costs** | | |
| *Please provide detailed milestones that address timeline, project planning, items/services requiring funding, and operationalization. If this project is an equipment purchase, deliverables must include the development of a plan and training to support operationalization.* | | |
| **Detailed Deliverables & Milestones** | **POETE** | ***Associated Expected Costs*** |
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| **Milestone Total** |  |  |

1. As a reminder, the FY 2025 period of performance is October 2025 – May 2027. All proposed deliverables and spending must be feasible and occur within that timeframe. [↑](#footnote-ref-2)